



**UC HASTINGS**  
COLLEGE OF THE LAW  
EST. 1878

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**Addendum 2 – Additional Questions and Answers**

**RFP #78-0002 Budgeting Software**

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RFP due date is 6/25/18, as previously amended.

RFP #78-0002 is hereby Amended to incorporate the following questions, answers, and clarifications:

*The following Q&A were accidentally left out of Addendum 1.*

Q1: Can you please provide the UCOP cloud computing policies that the vendor must conform to? (Section B.3)

A1: UCOP IT policies and guidelines can be found at the following url:  
<https://www.ucop.edu/information-technology-services/policies/ucop-it-policies-and-guidelines/index.html>

Q2: Did your auditors recommend a specific budgeting software solution? (Section A)

A2: No.

Q3: Can you please elaborate on the requirement C.1.f to “Allow budgeting and reporting across multiple fiscal year periods”. Can you provide any examples of how this would be used?

A3: This primarily applies to budgeting and tracking grant program and capital project activities across multiple fiscal years. One example is a grant-funded program that may receive revenues in one year intended to support expenditures for five years and the grant period begins October; the College’s accounting basis is a July 1-June 30 fiscal year but the software solution needs to allow for budgeting across multiple fiscal year periods and provide consolidated reporting of actual activity for all periods. Another example is a capital project budget that spans two or more fiscal years but activity needs to be reported by fiscal year and in total for all fiscal years.

Q4: In section V Payment of the Sample Agreement, it states that Hastings will pay Consultant monthly upon receipt of itemized billing invoices. Do you want vendors to bid Time and Materials or a Fixed price?

A4: That is a sample agreement provided as a courtesy. Actual payment terms will be mutually agreed to with the apparent awardee. Proposed pricing shall be presented in accordance with “Guidelines for Submittal – 3. – Pricing” on page 9 of the RFP.

X \_\_\_\_\_  
Bidder acknowledgement of Addendum 2  
SIGN AND RETURN WITH YOUR RFP RESPONSE

\_\_\_\_\_  
Name of authorized signer

\_\_\_\_\_  
Date

Sincerely,

Darryl Sweet, CPSM, C.P.M.  
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