



UNIVERSITY OF CALIFORNIA HASTINGS COLLEGE OF THE LAW

UC HASTINGS – RFQ #67-0176

Wood Staircase Refinish

Due: 4/14/2017

purchasing@uchastings.edu

Scope of Work:

Provide all necessary labor, materials and supplies to refinish the wood staircase located in the lobby of 200 McAllister, San Francisco, CA 94102. Scope of work includes cleaning, scuff-sanding and application of two coat poly finish. Work area to be fully enclosed to prevent dust travel. Use of green certified products required.

The steps (28 total plus the middle landing area) are worn from foot traffic and need to be refinished. Please see photos in [Attachment 1](#) for current condition of the staircase.

The vendor will be required to do the following:

- Complete all prep work needed to avoid damage to the surroundings.
- All work must be scheduled with the approval of UCH and must be done in such a manner as to avoid disruption to the normal operations of the school to the greatest extent possible.
- Protect the environment from dust due to sanding during the work.
- Complete localized repairs to any areas damaged during refinishing.
- Job-site clean-up.

Additional Requirements:

1. Current and active CSLB license (appropriate classification for the work) for bidder and all subcontractors
2. Current and active DIR registration for bidder and all subcontractors

<https://efiling.dir.ca.gov/PWCR/Search>

Responses from non-registered firms **will not be considered.**

Attachments:

Attachment 1	Current Photos
Attachment 2	Sample Agreement
Attachment 3	Drug-Free Workplace Certification
Attachment 4	New Vendor Information Form (Substitute W-9)
Attachment 5	List of Subcontractors (Form provided by UCH; to be filled out and returned by Bidder)

Pricing:

Quote:

Labor (L): \$ _____

Materials (M): \$ _____

Total (L+M) \$ _____

Quote should be all inclusive (labor, materials, tax, freight, testing)

UC Hastings terms and conditions:

Terms: Credit Card (Visa), Net 30

Circle discount: 2% - 10
 1% - 20

Proof of Insurance required of supplier awarded the job.

Shipping: FOB Destination, Freight Prepaid

Deliver to: 200 McAllister Street, SF CA 94102

X _____

Signature of bidder

UC Hastings Terms and Conditions attached and agreed to by signing

Company Name

UCH RFQ #67-0176
Wood Staircase Refinish

RFQ Event Schedule	
Event	Date
RFQ # 67-0176 Documents Posted	3/27/2017
Mandatory Job Walk -- Please RSVP in advance to purchasing@uchastings.edu 2:00 p.m. Meet at UC Hastings, Purchasing, 200 McAllister Street, San Francisco. Security check-in procedures in the lobby.	4/5/2017, 2:00 p.m. PT
Questions Due Questions must be in writing and sent to purchasing@uchastings.edu	4/7/2017, by 4:00 pm P.T.
Answers provided by UC Hastings Answers will be posted on the UCH Bids/RFPs web page: http://sites.uchastings.edu/purchasing/current-bids-20152016/	4/11/2017, by 4:00 pm P.T.
Response Due Date/Time: Vendor responses due by close of business. Submission by email to purchasing@uchastings.edu is preferred.	4/14/2017, by 4:00 pm P.T.
Notice of Award (target date)	Week of 4/17/2017
Start of Work (target date)	TBD