



UNIVERSITY OF CALIFORNIA HASTINGS COLLEGE OF THE LAW

UC HASTINGS – RFQ #67-0173 TOWER RESIDENTIAL FLOORING INSTALLATION

Due: April 18, 2017

purchasing@uchastings.edu

Scope of Work:

Provide all necessary labor, materials and supplies (except for UCH-provided materials listed below) to properly install flooring in designated residential apartments located in the Tower, 100 McAllister Street, San Francisco.

UC Hastings will supply:

Shaw Hard Surface Laminate

Style: Sentinel II (LC0005) / Sentinel III (LC244)

Color: 00861 Crater Lake Oak

Padding, Linoleum, MDF Base and Paint

Flooring installation to consist of hard surface laminate, linoleum, MDF base and quarter round. Flooring installation shall follow standard hard surface laminate installation recommendations to ensure warranty coverage. This includes but is not limited to acclimatizing planks and other typical laminate installation practices. Vendor-provided materials shall include all transition material and quarter round as needed. Vendor to provide labor needed to paint MDF base.

Each apartment on average is 345 square feet. Laminate flooring will be installed on approximately 300 square feet and linoleum on approximately 10 square feet.

UCH currently estimates a total of 28 apartments to be included, with the actual number of units to be determined at the time of work. Work is estimated to begin mid- to late-May 2017, with exact work dates and schedule to be determined between UCH and the winning bidder.

Vendor will be required to:

- Complete all prep work needed to avoid damage to the surroundings
- Complete localized repairs to any areas damaged during removal
- Clean up job site after completion of work
- Handle all work and materials in accordance with all applicable laws and health and safety regulations
- Schedule all work with Manager of Facilities
- Endorse UC Hastings as an insured party

- Provide written reports to UCH accounting for work completed

Additional Mandatory Requirements:

1. Contractor shall comply with the provisions of applicable California law including but not limited to Sections 1770, et. seq., of the Labor Code of the State of California.
2. Current and active CSLB license (appropriate classification for the work) for bidder and all subcontractors
3. Current and active DIR registration for bidder and all subcontractors

<https://efiling.dir.ca.gov/PWCR/Search>

Responses from non-registered firms **will not be considered**.

Attachments:

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|--------------|--|
| Attachment 1 | Sample Agreement |
| Attachment 2 | Drug-Free Workplace Certification |
| Attachment 3 | New Vendor Information Form (Substitute W-9) |
| Attachment 4 | List of Subcontractors (Form provided by UCH; to be filled out and returned by Bidder) |

Pricing:

Price per residential unit: \$ _____

x 28 units =

Firm Price Quote: \$ _____

All taxes, fees and extra charges are included in the quote.

Terms: Net 30 (default)

Circle discount offered: 2% - 10, Net 30 1% - 10, Net 30

X _____

Signature of bidder

UC Hastings Terms and Conditions attached and agreed to by signing

Name of Company

CSLB License Number

DIR Registration Number

| RFQ Event Schedule | |
|--|-----------------------------|
| Event | Date |
| RFQ # 67-0173 Documents Posted | 3/23/17 |
| <p>Mandatory Job Walk -- Please RSVP in advance to purchasing@uchastings.edu</p> <p>11:00 a.m. Meet at UC Hastings, Purchasing, 200 McAllister Street, San Francisco. Security check-in procedures in the lobby.</p> <p>Review business items in Purchasing, then walk to job site at 100 McAllister Street</p> | 4/3/17, 11:00 am P.T. |
| <p>Questions Due</p> <p>Questions must be in writing and sent to purchasing@uchastings.edu</p> | 4/6/17, by 4:00 pm P.T. |
| <p>Answers provided by UC Hastings</p> <p>Answers will be posted on the UCH Bids/RFPs web page: http://sites.uchastings.edu/purchasing/current-bids-fy-2016-2017/</p> | 4/11/17, by 4:00 pm P.T. |
| <p>Response Due Date/Time:</p> <p>Vendor responses due by close of business. Submission by email to purchasing@uchastings.edu is preferred.</p> | 4/18/17, by 4:00 pm P.T. |
| Notice of Award (target date) | Week of 4/17/17 |
| Start of Work (target date) | Mid- to late-May 2017 |