

**RFP# 56-0170****PRIOR YEAR AUDIT SCHEDULE****PROVIDED AS A GUIDELINE FOR THE AUDIT PROCESS,  
ACTUAL DATES WILL BE DETERMINED AT A LATER TIME**

**UC Hastings College of the Law**  
**Draft Schedule for Financial Statements and A-133 Audits**  
*Fiscal Year ending June 30, 2015*

Proposed Date	Task	Description of Task
May 14, 2015	Audit Sub-Committee and Finance Committee Meeting	Review Engagement Letter and required communications Mock-up of FY 2015 Financial Statements to illustrate impact of GASB 67/68
May 26 - June 12, 2015	Interim Fieldwork	3 weeks on Financial Statements with 3rd week focus on A-133 (single audit)
September 1 - October 2, 2015	Financial Statements and A-133 Year-End Fieldwork	
September 8, 2015	MD&A	
Week of October 12, 2015	Draft Statements Issued	Draft Statements issued by AUDIT FIRM
Week of October 16, 2015	Draft Statements Reviewed	Draft Statements reviewed by UCH
October 16, 2015	Legal Rep Letters	General Counsel confirmation and other legal representation letters due to AUDIT FIRM
October 19, 2015	Final Draft Statements Issued	Final Draft Statements issued by AUDIT FIRM
October 20, 2015	Final Draft Statements Approved	Final Draft Statements approved by UCH
<b>October 21, 2015</b>	<b>Board Mailing Deadline</b>	<b>Final Statements are mailed to the Board, Audit Sub-Committee and Finance Committee</b>
<b>October 21 or October 22, 2015</b>	<b>Audit Sub-Committee and Finance Committee Meeting</b>	<b>Audit Sub-Committee and Finance Committee Meeting to approve Financial Statements and A-133 (Single Audit) reports</b>
<b>October 28 or October 29, 2015</b>	<b>Special Board Meeting</b>	<b>Special Board Meeting to approve Financial Statements and A-133 (Single Audit) reports</b>
October 29, 2015	Final Representation Letter	Final Representation Letter signed by UC Hastings
October 29, 2015	Final Financial Statements and A-133 Audit Report	Final Financial Statements and A-133 Audit Report issued by AUDIT FIRM
October 30, 2015	Final Financial Statements to CA State Controller's Office	Final Financial Statements sent to CA State Controller's Office